

# **COLTISHALL PARISH COUNCIL**

**You are summoned to the Annual Parish Council Meeting in the  
Village Hall on Monday 13<sup>th</sup> May 2013 at 7.30 pm.**

***Barbara Elvy***

**Clerk to the Parish Council**

## **AGENDA**

1. To elect the Chairman of the Council and witness the acceptance of office
2. To consider apologies for absence
3. To nominate Vice-Chairman and parish representatives including: allotments, highways, footpaths, planning, Charity, Police, parish accounts verifier, compliance officer, and to appoint the Internal Auditor
4. To accept declarations of interest in items on the agenda
5. To approve the minutes of previous meeting of 4th March 2013
6. Matters arising from the meeting (for information only)
7. To receive reports from district and county councillors
8. Police Report and speedwatch
9. To consider a response to Police letter, and discuss cost of a Parish PCSO
10. To consider correspondence received including :
  1. NALC re localisation of council tax support and possible capping of precepts
  2. Election of County Councillors
11. Finance -
  - a) To approve the annual Audit Commission return
  - b) Finance report
  - c) To confirm that the Council meets the conditions for the Power of Competence
  - d) To discuss charges for web-site advertising
  - e) To agree payments to be made in accordance with the Budget including
    1. Internal Auditor fee
    2. Membership of Norfolk RCC
    3. Request for donation towards Marlpit production costs
12. To report on planning matters as attached schedule
13. To consider a Neighbourhood Plan
14. To consider requesting Tree Preservation Order on apple orchard
15. To discuss need for new notice-boards
16. To report on RAF Coltishall Liaison group
17. To report on survey of Common land at Upper Common by Rural Payments Agency 30<sup>th</sup> April 2013
18. To report on the meeting 2nd May 2013 with Highways re traffic matters
19. To consider a request from Mr Savory for “no parking” signs at Hautbois Common
20. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
21. Public Participation Pursuant to Standing Order 58

Next Parish Council Meeting is on Monday 1st July 2013  
in the Village Hall at 7.30pm. All parishioners welcome