

# **COLTISHALL PARISH COUNCIL**

**You are summoned to the Parish Council Meeting in the Village Hall  
on Monday 6<sup>th</sup> January 2014 at 7.30 pm.**

***Barbara Elvy***

**Clerk to the Parish Council**

## **AGENDA**

1. To consider apologies for absence
2. To accept declarations of interest in items on the agenda
3. To approve the minutes of previous meeting of 4<sup>th</sup> November 2013
4. Matters arising from the meeting (for information only)
5. To receive reports from district and county councillors
6. To welcome First Responder Tracey Lister, consider donation request
7. Police and Speedwatch reports
8. To consider correspondence received including :
  - a. Norfolk and Suffolk 4x4 Response donation request
  - b. Age UK donation request
  - c. Coltishall PCC grass cutting donation request
  - d. NWACT donation request
  - e. CAB donation request
  - f. Norfolk CC Committee-based governance
  - g. Norfolk CC development proposals for former RAF Coltishall
  - h. Broads Forum report 7<sup>th</sup> November 2013
9. Finance -
  - a. Finance report as attached
  - b. To agree payments to be made in accordance with the Budget including
    1. Parish expenses
    2. Dyke clearance by Commons Trust re HLS requirements £517.80
    3. Grass cutting 2013 season £3844.20, delegated verges £1129.20
    4. Rackham Engineering steel posts £1123.20  
Quotation for 2014 – grass £3203 + VAT, verges £965 + VAT
10. To report on planning matters as attached schedule
11. To discuss the additional proposed site allocations documents and the open presentation 18<sup>th</sup> November 2013
12. To discuss the formation of a working party to meet with CAST Trustees
13. To report on replacement notice-boards – Mike Kirkham
14. To report on Higher Level Stewardship at Upper Common
15. To consider suitable dates for archiving of stored documents
16. To report on sign for play area – Mike Warren
17. To discuss Web-site financing – Mike Warren
18. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
19. Public Participation Pursuant to Standing Order 58

Next Parish Council Meeting 17<sup>th</sup> March 2014  
in the Village Hall at 7.30pm.