

COLTISHALL PARISH COUNCIL

**You are summoned to the Annual Parish Council Meeting in the
Village Hall on Monday 12th May 2014 at 7.30 pm.**

Barbara Elvy

Clerk to the Parish Council

AGENDA

1. To elect the Chairman of the Council and witness the acceptance of office
2. To consider apologies for absence
3. To nominate Vice-Chairman and parish representatives including: allotments, highways, footpaths, planning, Charity, Police, parish accounts verifier, compliance officer, and to appoint the Internal Auditor
4. To accept declarations of interest in items on the agenda
5. To approve the minutes of previous meeting of 17th March 2014
6. Matters arising from the meeting (for information only)
7. Report from First Responder Tracey Lister
8. To receive reports from district and county councillors
9. Police Report and Speedwatch
10. To approve revision of Standing Orders
11. To confirm the Management Risk Assessment and Internal Audit Procedures
12. To consider correspondence received including :
 1. Highways re bridleway at allotments
 2. Donation request from Bure Navigation Trust
 3. War Memorial posts – letters to Broadland DC
13. Finance -
 - a) To approve the annual Audit Commission return
 - b) To consider revised bank mandate
 - c) Finance report
 - d) To confirm that the Council meets the conditions for the Power of Competence
 - e) To agree payments to be made in accordance with the Budget including
 1. Internal Auditor fee
 2. Expenses for Peter Croot – Tree Warden £40
14. To report on planning matters as attached schedule
15. To report on Norfolk CC's application re runway at former RAF Coltishall
16. To report on flood template – Penny Loiez
17. To discuss Girl Guides footpath, and report on footpaths seminar
18. To agree replacement of 6 x posts borrowed from Commons Trust for War Memorial
19. To report on new notice-boards – Mike Kirkham
20. Any other business – to report matters for inclusion in a future agenda, or matters that require no decision from the parish council
21. Public Participation Pursuant to Standing Order 58

Next Parish Council Meeting is on Monday 7th July 2014
in the Village Hall at 7.30pm. All parishioners welcome