

COLTISHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall on Monday 7th September 2015

Present

Chairman Robert Watson, Penny Loiez, Michael Spinks, Doreen Snelling, Mark Rischmiller, Mike Kirkham, District Councillor Alan Mallett, County Councillor Tom Garrod, PC Greig Shepherd and 6 parishioners.

Safety notices were read out.

1. Apologies

Vice-Chairman Mike Warren, John Harding, Keith Childerhouse. Robert Watson was pleased to report that Mike Warren is making good progress after his surgery.

2. Declarations of interest in items on the agenda

Doreen Snelling declared an interest in the Surgery re Highways matters, Mark Rischmiller declared an interest as a Trustee of the Commons Trust.

3. Minutes of the Parish Council Meeting 6th July 2015

Accepted as a true record and signed by Robert Watson as Chairman. The clerk recorded her thanks to Ann Watson for taking the minutes at this meeting.

4. Matters arising from the minutes, not on the agenda

None.

5. To receive reports from District and County Councillors

As Tom Garrod will be late, his report was deferred until later in the meeting. Alan Mallett noted that the devolution of Norfolk and Suffolk to facilitate joint working and a more strategic approach to local government was to be discussed, although this did not entail any plan for unitary status. Broadland D C was moving towards paperless records. He had attended the Horstead meeting where a Neighbourhood plan had been discussed; he felt that the need for housing there would be matched in Coltishall.

6. Police report and Speedwatch

Shepherd reported that 19 calls had been made during August, of which 5 crimes were recorded : 1 Common assault, 1 public order, and 3 criminal damage. There was one non-crime domestic report involving children. Four reports were submitted to Social Services relating to the welfare of children. Numerous ASB patrols have been carried out, mostly in the area of the MUGA and cricket pavilion. PC Shepherd had liaised with John Harding and obliged children to clear litter. Robert Watson had received calls about vehicles doing wheelies in Ling Way. He had advised the caller to contact the Police direct with the relevant registration number. The next SNAP meeting will be on 13th October at the Jubilee Family Centre in Aylsham. Re : item 14b, reports of chickens being killed. The Allotments Committee was asked to report the matter to PC Shepherd but did not. Doreen Snelling had reported cars parked on the footpath at Westbourne Road. John Harding had reported parking on the footpath outside Tavern Court; PC Shepherd had monitored the situation and spoken to the lady owner.

Speedwatch. Two sessions were planned but one was cancelled due to bad weather and the other cancelled due to lack of volunteers. The scheme is in great need of volunteers if it is to continue.

7. Highways matters

- a. Yellow lines. The consultation period ended on 31st July. Several objections had been received but none on St Johns Close. The order was sealed in part and came into effect on 18th September for St Johns Close. The order will be left open so that objections can be assessed and any amendments made to Rectory Road proposals. No timescale has been set. Doreen Snelling asked PC Shepherd for help as parents persist in parking on yellow lines outside school. He requested

- registration numbers and will take necessary action.
- b. Overhanging branches. Sanders bus service will not be reinstated until outstanding problems have been resolved. Sanders begins a new timetable today, with unsubstantiated reports that future services along Rectory Road will run with single-deckers buses. Yellow lines on Rectory Road are still under consideration following the consultation. It was noted that leaves had not been cleared until December last year, nor was Westbourne Road gritted. Tom Garrod will be asked to intervene on our behalf.
 - c. Tankers. John Harding had been investigating the culprits; it was noted that tankers are still using Hautbois Road.
 - d. Lower Common. The footpath renovations are to be undertaken by Highways, but no date had been received for work to commence.
 - e. See item 6.
 - f. Posts on the green area outside school are loose, and will be reported to Highways.

8. Correspondence

- a. A complaint from Mr Raines in Anchor Street concerning parked vehicles had been resolved to his satisfaction.
- b. Mr Savory had suggested that the village organisations should work together to celebrate the Queen's 90th birthday. Robert Watson **proposed** that a mass bulb-planting scheme could tie in with a village celebration to include the Youth Forum, Playschool, school, W.I., Commons Trust, Parish Council. The Commons Trust had already indicated its support for the idea. Councillors **approved** unanimously.
- c. Grass cutting. The MUGA construction prevented Garden Guardian from accessing the play area with the large machine, and will therefore incur an extra annual charge of £160 + VAT to cut with hand-mowers.
- d. HGVs in White Lion Road. Mr Owens had reported this problem, which had been passed to Highways in February, reference number 504417, with a request for notices advising that the road is not suitable for HGVs. The clerk had chased the matter on several occasions, but signs are still awaited. She will again contact Highways.

9. Finance

Financial report. Copies of the current budget to date and bank reconciliation had been sent to all councillors, and were accepted.

Payments since last meeting

| | |
|--------------------------------------|--------|
| Post Office PAYE | 8.00 |
| J B Elvy August and September salary | 961.80 |
| CCMT Topping Upper Common | 176.00 |
| URM recycling July | 16.10 |

Receipts since last meeting

| | |
|--------------------------|---------|
| VAT repayment | 3062.68 |
| Norfolk CC recycle | 149.54 |
| Brown & Co grass cutting | 80.00 |

Bank accounts as at 7th September 2015

| | |
|----------------------|-----------------|
| Current account | 7378.39 |
| Deposit account | 12682.28 |
| Total at bank | 20060.67 |
| Outstanding cheques | NIL |
| Total | 20060.67 |

Payments due this meeting

| | |
|----------------------|--------|
| URM August recycling | 20.47 |
| Mazars audit | 240.00 |

| | |
|------------------------|---------------|
| Robert Watson expenses | 37.89 |
| Total | 298.36 |

Payments approved, **proposed** Doreen Snelling, **seconded Robert Watson**, unanimous.

Mazars had approved the audited accounts, and copies will be posted in notice-boards. The proposed budget for 2016-17 had been sent to all councillors for discussion and subsequent adoption at the November meeting. As promised, the precept demand is to be reduced.

10. Games area, supplementary fencing.

Standing orders were suspended. Following complaints from Mr Yaxley that footballs were being kicked into his garden, the construction of the MUGA was checked. It conforms to the industry standard in every respect, although the height of the fencing is a little lower than the fencing it replaced. It may be that the location itself was not ideal, and that the new MUGA is encouraging far greater use of the area than previously. Mr Yaxley has requested that the height be increased to resolve the problem, given that the number of stray footballs is excessive, damage is caused and boys retrieving footballs are trespassing, albeit that they are polite and embarrassed. The clerk had consulted Zurich Insurance who confirmed that they have no concerns provided that the construction is standard and conforms to British Standards. The cost of rigid extension fencing is likely to be prohibitive, although a less visually acceptable but cheaper alternative would probably suffice. A planning application would be necessary. Weeds growing through the new surface have been reported to Sports Courts for action before the final payment is made. Quotations for extension fencing will be sourced prior to the November meeting when the matter will be discussed. It had been intended that one or two items of new equipment suitable for adult use could be purchased from the 2016-17 budget, but this will now depend on the cost of supplementary fencing. Standing orders resumed.

11. PCSO funding

Letters had been sent to all surrounding parishes asking if any would join with Coltishall to fund a dedicated PCSO. Most would not, some will consider the matter. Many believe that the Police Force is already adequately funded and that PCSOs should be provided at no further cost.

12. Village sign

Mrs Howett is progressing this matter.

13. Planning

There were no objections to :

Application NOBA/2015/0198/FUL. Single storey extension and erection of 2 chalet-style guest bedrooms, Norfolk Mead Hotel, Church Loke. Concerns about extra vehicles exiting onto Church Street.

Application 20151017. Remove existing brickwork and windows, replace with aluminium windows and bifold doors, remove adjacent UPVC window and reinstate doorway and door. The Risings, Church Street.

Application 20151086. Erection of archive building, car park and associated work. Patteson Lodge, 14 Gt Hautbois Road.

Application 20151144. Erection of garage and workshop. The Hollow, 27 Westbourne Road.

Application 20151192. Extension to existing Medical Centre, St Johns Close.

In circulation : Application 20151407. Repair, refurbishment and renovation of building fabric, minor alterations and reordering of internal layout, demolition of 20th C addition to rear (Listed Building). The Old House, 15 Church Street.

14. Allotments Association Committee

Ken Saville had resigned as Chairman, leaving no successor. It will be necessary to appoint a new Chairman, so the clerk will write to Committee members requesting a meeting.

15. Horses on footpath

Mark Rischmiller had received complaints from parishioners that horses are using the path between Ling and Seven Acres, cutting up the surface which becomes dangerous when wet, despite signs at Ling Common end and on the fingerpost. Broadland DC advised that culprits must be caught causing a public nuisance before action can be taken. The Commons Trust had not given any permission for horse-riders to use the path; it is a public right of way, not a bridleway. Mark Rischmiller has photographs, and can identify one of the riders.

16. See Item 8b

17. Tom Garrod

Tom Garrod apologised for arriving late and for his non-appearance at previous meetings. He advised that Norfolk CC would proceed with the NDR, having received £10m from central Government, £10m from the LEP, and the extra £30m approved in 2009. The Government had agreed to take in some 20,000 refugees over 5 years, and Norfolk CC called upon a variety of organisations to discuss ways of dealing with an influx. It is hoped that the Government will make funds available to local councils for Social Services and associated costs. Penny Loiez asked for Tom Garrod's help in reinstating the bus service by ensuring that trees are cut back and yellow lines installed, and that HGVs are prevented from accessing White Lion Road. On a personal note, Tom Garrod hopes to become a Coltishall resident shortly. He was thanked for attending the meeting.

18. Any other business

Mike Kirkham is progressing the refurbishment of the old notice-board, and had asked Jeremy Hall to quote for a magnetic backing. Robert Watson had enquired about purchasing the phone box at Hautbois but had received no response to date. Mark Rischmiller had contacted Whites re the paper bank and also requested emptying of the clothing bank. There is apparently a backlog whilst a new truck is awaited. The clerk to speak to Broadland DC.

19. Public participation

Mr Savory suggested that recycling plastics might be more lucrative. Mr Bromley stated that overhanging trees in the Station Road conservation area would require planning approval.

Meeting closed at 9.08pm. Next meeting is on Monday 2nd November 2015 in the Village Hall Lounge at 7.30pm