

COLTISHALL PARISH COUNCIL

Minutes of the Parish Council Meeting held at the Village Hall on Monday 7th September 2015

Present

Chairman Robert Watson, Penny Loiez, Michael Spinks, Doreen Snelling, Mark Rischmiller, Mike Kirkham, Keith Childerhouse, Mike Warren, John Harding and 8 parishioners.

Safety notices were read out.

1. Apologies

Mr Mallett had tendered his apologies.

2. Declarations of interest in items on the agenda

None

3. Minutes of the Parish Council Meeting 7th September 2015

Accepted as a true record and signed by Robert Watson as Chairman

4. Matters arising from the minutes, not on the agenda

None.

5. To receive reports from District and County Councillors

None.

6. Police report and Speedwatch

Seventeen calls had been made during September, of which 4 crimes were recorded : 1 common assault, 1 blackmail, 1 theft from a motor vehicle, and one sexual offence. There was one non-crime domestic report. Two reports were submitted to Social Services relating to the welfare of children. Again, numerous ASB patrols have been carried out, mostly in the area of the MUGA and cricket pavilion. PC Shepherd had spoken to the youths concerned who were all courteous, and Keith Childerhouse had spoken to one youth who was courteous after being spoken to. The next SNAP meeting will be on 13th October at the Jubilee Family Centre in Aylsham, when the Aylsham Police Summer Plan will be discussed. Pc Shepherd had attended the parking issue at Tavern Court and reported back to the clerk. Mark Rischmiller clears rubbish weekly.

The future role of Beat Managers and Safer Neighbourhood Teams is under review, and decisions will be made on whether the Beat Managers/SNTs roles will continue, change or end. This is because of the anticipated financial cut-backs. A survey is underway asking for the public's views. The survey will be printed in the Marlpit asking parishioners to complete it to ensure their views are recorded.

Speedwatch. One session took place to the end of October, when one vehicle was reported travelling at 40 mph. Volunteers are being asked to extend their duties to include the number of vehicles in each direction to produce a percentage of those exceeding the speed limit. Beet lorries routinely exceed the limits. Mike Warren to take the matter to the next SNAP meeting.

Item 11 brought forward. PCSO Funding

Surrounding parishes had been contacted to establish whether they would join with Coltishall in funding a dedicated PCSO. Most declined, Frettenham will consider the matter. It is not viable for Coltishall to have its own PCSO due to both cost and insufficient need. It was **agreed** that Councillors should meet with Frettenham PC to pursue the matter.

7. Highways matters

- a. Yellow lines. Still not done in Rectory Road/Church Street despite chasing by the clerk. Parking in Rectory Road and Church Street has increased and it is feared that there will be an accident due to lack of visibility. Councillors requested a site visit from Highways, the clerk to arrange.

- b. Yellow lines at St Johns Close are ignored by parents. Doreen Snelling will speak with school Governors to try to prevent this.
- c. Overhanging branches. Some residents have received letters from NCC requiring them to cut back overhanging branches within 28 days, but not before January. The clerk to contact Justin le May to establish which instruction is correct. Parishioners hoped that Sanders would definitely reinstate the bus service if trees are cut, but there is no guarantee that this will be the case. Standing orders were suspended. Pear Tree Cottage and one other have trimmed their trees; work is done at residents' own expense. Standing orders resumed.
- d. Tankers. Parishioners complained that tankers are travelling Gt Hautbois Road both day and night, and disturbing their sleep. This is to be investigate by John Harding, and the clerk to ask Highways for an explanation.
- e. Highways will not clear leaves from pavements; it was done before most leaves fell. Councillors believe Highways has a duty of care to pedestrians.
- f. No sign for White Lion Road has been forthcoming despite chasing by the clerk.

8. Correspondence

- a. David Francis from the PCC had requested a donation towards the grass cutting cost in the churchyard. It was proposed by John Harding to donate £1000, seconded Mark Rischmiller unanimous.
- b. Henry Bradshaw had requested a donation towards maintenance of the church clock, but had not requested a specific sum. It was noted that the donation last year was £230. Councillors **agreed** in principle to a similar donation this year, the clerk to contact Mr Bradshaw to establish the actual cost.
- c. Robert Watson and the clerk attended Patteson Lodge at the invitation of the Girl Guides to celebrate the installation of a defibrillator donated by the family of Felicity Pratt, the centre's housekeeper. Robert Watson received a call from Julie Douglass who is hoping to raise funds from local businesses to install a defibrillator at the Post Office, at Steve Haines' invitation.
- d. An official complaint had been received against one of our Councillors. It is being handled in accordance with the Complaints Procedure, therefore neither the complainant nor the Councillor will be named until such time as the complaint has been properly investigated and presented to a hearing of the Parish Council at next meeting in January The public may be excluded from this part of the meeting. Mr and Mrs Jordan wished to address the meeting on this matter, but were reminded that as this is an official complaint under investigation in accordance with the Complaints procedure, they could not do so. No public discussion on the matter will be allowed prior to completion of the investigation.
- e.

9. Finance

Financial report. Copies of the current budget to date and bank reconciliation had been sent to all councillors, and were accepted. The Parish Council will be represented at the Remembrance Day service, and will lay a wreath supplied by the British Legion at a cost of £17.00. It was **unanimously agreed** to give a donation, so payment of £25.00 will be made.

Payments since last meeting	
Zurich insurance/play inspection	1400.90
J B Elvy Salary	480.90
P:ost Office PAYE	4.00
Receipts since last meeting	
Broadland DC New Homes Bonus	555.26
Coltishall VH&RGC Rent	40.00
Broadland DC Second tranche of precept	27,000.00
NCC Recycle	60.97
Bank interest	0.57

Bank accounts as at 2nd November 2015
Current account

14912.40

November 2015/ 2

Deposit account	12682.85
Total at bank	27595.25
Outstanding cheques	NIL
Total	27595.25

Payments due this meeting

Coltishall PCC Grass cutting	1000.00
Friends of Coltishall Church	To be advised, see minutes
Post Office PAYE	4.00
J B Elvy Salary October	480.90
British Legion Remembrance wreath	25.00
Total	1509.90 plus church clock

Payments approved, **proposed** Keith Childerhouse, **seconded** Mark Rischmiller, unanimous. Councillors had received the proposed budget for 2016-2017, and were asked to vote on it. Penny Loiez **proposed** to accept it, **seconded** Mark Rischmiller, unanimous.

10. Games area, supplementary fencing.

The original height of the tennis court netting was two metres; the new MUGA is lower. A site meeting was held between Councillors and SportsCourts to discuss a remedy for this and the weeds which have grown through the surface. Three options were suggested :

- Increase the height by 2 metres using extension posts and metal fencing at only one end £3200 + VAT
- Install netting similar to cricket netting across one end only £1870 + VAT
- Install external netting to rear of MUGA and around the angles, a total length of 25 linear metres £2274 +VAT. Planning permission may be required, but could be applied for retrospectively. Mike Warren **proposed** that option three be accepted, **seconded** Penny Loiez, unanimous. Mike Warren will progress the installation.
- The weeds are confined to a small area, and were treated with weedkiller by Mike Warren to no avail. SportsCourts will pound the surface and treat with weedkiller.

11. PCSO funding – see above

12. Village sign

Mrs Howett is progressing this matter, and advised that the sign should be in place by Christmas.

13. Planning

There were no objections to :

Application 20151465. Variation of planning permission 20141677. Installation and operation of a ground-mounted solar photovoltaic array to generate electricity of up to 50MW comprising panels, inverters, security fencing, and other associated infrastructure, former RAF Coltishall, Barton Road, Scottow.

Application 20151463. Single storey rear extension, 15 Rectory Road.

Application BA/2015/0044. Tree works, 6 White Lion Road.

Application 20151464. Construction of boundary fence, The Old School House, 15 Church Street.

Application 20151691. Single storey flat roof extension to barn, barn extension for use by public house, rationalisation of public house car park and addition of children's play equipment to garden. Red Lion public house, 77 Church Street.

Application BA/2015/0334/LBC. Replacement chalet and sheds, The Norfolk Mead Hotel, Church Loke. Amended plans provided, in circulation.

Application 20151625. Installation of 16 solar panels in two arrays of 8, to south aspect. Middle Barn, Belaugh Green. In circulation.

14. Flower bulbs

The Coltishall Commons Trust and other village groups have agreed to take part. The brochure was given to Peter Croot, who has advised on type and quantity to purchase, to be planted prior to Christmas. It was

unanimously **agreed** to purchase bulbs, up to a value of £150.00.

15. Any other business

a. Keith Childerhouse had attended a Liaison Group meeting at the former RAF base, now the Scottow Enterprise Park. Planning is being rationalised to speed up the process. Most buildings have now been identified into groups of those to be discarded, those to be marketed, and those to be protected within a conservation/heritage group. The main hangars and a great number of other buildings are now in use. The idea of using existing sports facilities and buildings to be run by a community-backed group is being considered. More work is being done to improve the traffic routes to the site to avoid residential areas such as Badersfield. He reminded the meeting that we shall need to see some improvements in Coltishall village where we see the greater proportion of traffic using the site. A presentation on the proposals for the Officers' Mess was given, which could see parts of the Mess used for flats/apartments and building of new houses on the site. Arrangements are in hand to set up a Heritage Trust whose aim will be to take ownership of all Heritage buildings on the site, and to look to grants to be used in their upkeep. These will include the Spitfire pens and the Control Tower, both of which are in the process of refurbishment.

b. Keith Childerhouse had attended a meeting at HMP Bure in October. The prison has been open for six years. The Governor reported that there had been some very difficult times where officers were seconded to other prisons. Sickness levels for officers has now dropped significantly, believed to have been due to the burden of secondments. Prison numbers are now just below the maximum, at 642. Some 48% of prisoners are over the age of 50, a number in their 70s and 80s, some of whom have dementia/cancer, adding to the pressures on officers. The prison has a good record for education/resettlement regimes, and a manufacturing section helps with training of prisoners, and brings funds to the prison.

Ormiston Trust, which organises and looks after the welfare of prison visitors and their families, has seen an increase in numbers over recent months. Refreshments are supplied by the Britannia café at Norwich prison under the supervision of a Trustee. Fundraising by the lady who runs the centre has raised £11,000 for children's play equipment.

c. Michael Spinks asked about gritting on Gt Hautbois Road. Highways are adamant that it will not be gritted, as it is not the designated route to Scottow.

d. Penny Loiez noted that some areas of the perimeter road at the former RAF base appear to have been incorporated into private gardens, and was informed that this has always been the case.

e. Mike Warren reported that a percentage of monies from the sale of plastic bags by Tesco is to be given as grants to community groups including parish councils. Awards from £8,000-£10,000 will be made, no match-funding is needed. Applications must be made by 27th November.

f. Friends of the Surgery are to hold a Christmas songs event on 14th December.

g. No donation request has been received from the Marlpit. It was **agreed** that request of £100 would be acceptable.

h. Councillors were reminded that Robert Watson will stand down as Chairman next year, so they should consider who should be elected as the new Chairman.

19. Public participation

Mrs Jordan said that the footpath from Hautbois to Ling used to be a bridle path. She was reminded that the matter could not be discussed.

Paul Savory asked about the notice-board at the Post Office. Mike Kirkham is awaiting costings.

Mr Buck said that the sign restricting traffic from Gt Hautbois Road had disappeared. John Harding had chased the new sign restricting access to the Scottow Enterprise Park. Tankers travel through during the night. Highways are aware that the road is being misused, and the Parish Council has been fighting for better restrictions for many years. Highways will not entertain any request because the preferred route is signed.

Meeting closed at 9.09pm. Next meeting is on Monday 4th January 2016 in the Village Hall Lounge at 7.30pm